

# **HEALTH, PHYSICAL EDUCATION, RECREATION AND COACHING**

## **MINUTES OF MEETING**

The Department of Health, Physical Education, Recreation and Coaching met on Monday, October 14, 2013, at 12:10 p.m. in Williams Center 183B.

Present: Albrechtsen, Barak, Cameron, Farmer, Garvin, Happel, Jefson, Laughlin, Navarro, Niemeier, Portman, Skelly, Stibor and Witte

Guest: Larry D. West, III

### **I. Call to Order**

The meeting was called to order by the chair (Albrechtsen).

### **II. Welcoming of Guest**

The chair welcomed West to the meeting.

### **III. Advising Assistance Center Update**

West provided an update on the Advising Assistance Center in the College of Education and Professional Studies.

### **IV. Approval of Minutes**

A. Approval of the minutes from Monday, March 11, 2013.

B. Approval of the minutes from Monday, April 8, 2013.

It was moved and seconded (Skelly/Portman) to approve the minutes of both meetings. The motion was approved unanimously.

### **V. Reports from Committees**

A. Health, Human Performance and Recreation

The next meeting will be on Monday, October 21, 2013.

B. Health, Physical Education and Coaching

The next meeting will be on Monday, October 28, 2013.

C. Tenured Faculty (Personnel Committee)

Witte will be reviewed on Friday, October 18, 2013, and Jefson will be reviewed on Wednesday, October 23, 2013. Niemeier will have a consultation in November. Farmer, Happel and Stibor will be reviewed in November. Cameron and Laughlin will have consultations in February. Navarro will be reviewed in February. The Tenured Faculty will be reviewing Department Standards for Tenure and Promotion later this year.

D. Curriculum Committee

Next possible meeting on Monday, November 4, 2013.

E. Scholarship Committee

The College of Education and Professional Studies Scholarship Reception will begin at 5:30 p.m. on Monday, October 14, 2013, in the Hamilton Center.

Scholarship Recipients from Health, Physical Education, Recreation and Coaching: Vonderau/Clark Scholarship – Stephanie Hass, J. Homer Englund HPERC Scholarship – Joshua Benesh, Florence Goodhue HPERC Teacher Certification Award – Danielle Straw, Schaffer Family Scholarship – Connor Driscoll and Derrick Amrhein, James E. and Margaret F. Toennies Scholarship – Connor Driscoll, The Marty van Steenderen Award – Janna Wise, and Robert G. Weigandt Memorial Scholarship – Hannah Oates.

**VI. Old Business**

- A. None

**VII. New Business**

- A. Elections of Faculty and Academic Staff to Department Committees

- 1. Curriculum Committee

- Navarro was nominated and elected by acclamation without exception to a one-year term.

2. Scholarship Committee

Stibor was nominated and elected by acclamation without exception to a one-year term.

B. Election of Department Representatives to College Committees

1. Curriculum Committee (Undergraduate Only)

Portman was nominated and elected by acclamation without exception to a three-year term.

**IX. Announcements, Questions and Discussion**

A. College of Education and Professional Studies Strategic Planning and Budget Committee

Niemeier reported on the activities of the Committee.

B. Joint Search and Screen Committee for Recreation Administration/Management and Recreation Programming

Recreation Management/Administration is the position vacated by Gustafson and Recreation Programming is a new full-time tenure-track position. Barak is chairing and Committee with Kennedy, Laughlin, Niemeier and Witte as members of the Committee.

C. Search and Screen Committee for Lecturer in Health, Physical Education and Recreation

The Committee will be formed soon for this position which currently has Happel in a one-year appointment and will become a two-year position with possibility of renewal.

D. Search and Screen Committee for Lecturer/Assistant Coach in Health, Physical Education, Recreation and Coaching

The Committee will be formed soon for this new full-time academic staff position.

E. Technology for Williams Center

Upgrading for technology and equipment in the Human Performance Laboratory (Williams Center 188) at a total cost of \$19,500.00 through the Laboratory Modification Program has begun. Upgrading for the classroom technology in Williams Center 183A at a total cost of \$14,000.00 through the Classroom Modification Program will take place during Winterim 2014. A “classroom set” of 20 iPADS is available by reservation in the Department Office.

F. Human Performance Laboratory

The good news from the summer flooding in Williams Center is that the Human Performance Laboratory now has carpeting.

G. Equipment and Student Employment Requests to the Provost

Equipment requests were funded at \$14,487.00 out of \$14,486.68 requested. Student employment requests were funded at \$12,820.00 out of \$14,470.00 requested.

H. Remodeling and Equipment Requests to the Provost

Remodeling requests have been submitted totaling \$9,521,000.00. Equipment requests have been submitted totaling \$1,087,680.00.

I. Online Grade Changes

Faculty and academic staff should have received an e-mail entitled “Online grade changes are available in WINS.”

J. Advising Guides

Advising guides for Winterim of 2014 and Spring Semester of 2014 are available for all undergraduate programs and graduate programs. Please report any typographical errors so that they may be corrected. Booklets with information on multiple programs will be printed on the new copy machine.

K. New Schedule of Class Times

There will be a new schedule of start-times and end-times for classes effective for the Fall Semester of 2014.

L. Upcoming Meetings

The Tenured Faculty will review Witte for promotion to the rank of Associate Professor with Tenure on Friday, October 18, 2013.

Health, Human Performance and Recreation will meet on Monday, October 21, 2013.

The Tenured Faculty will review Jefson from promotion to the rank of Professor on Wednesday, October 23, 2013.

The Curriculum Committee is scheduled to meet on Monday, November 4, 2013.

The Department is schedule to meet on Monday, November 11, 2013.

**X. Adjournment**

The meeting was adjourned at 1:00 p.m. without exception.